PURPOSE

The purpose of this program is to ensure that all activities requiring the use of aerial lifts are conducted in a safe manner so as to minimize the risk to personnel and facilities.

1. GENERAL REQUIREMENTS
2. Aerial lifts acquired for use on or after January 22, 1973 shall be designed and constructed in conformance with the applicable requirements of the American National Standards for "Vehicle Mounted Elevating and Rotating Work Platforms," ANSI A92.2-1969. Aerial lifts acquired before January 22, 1973 which do not meet the requirements of ANSI A92.2-1969, may not be used after January 1, 1976, unless they shall have been modified so as to conform with the applicable design and construction requirements of ANSI A92.2-1969.
3. Aerial lifts may not be "field modified" for uses other than those intended by the manufacturer provided that the modification has been certified in writing by the manufacturer or by any equivalent entity. Only trained, qualified and authorized employees may operate the Aerial Lifts. Operating and maintenance manuals shall be made available to each operator.
4. INSPECTIONS
5. A visual inspection must be conducted prior to operating the aerial lift to ensure that all mechanical systems, fluid levels and safety equipment are securely in place. A log of such inspection must be maintained. Lift controls shall be tested each day prior to use to determine that such controls are in safe working condition. Tests shall be made at the beginning of each shift during which the equipment is to be used to determine that the brakes and operating systems are in proper working condition in accordance with the Operator’s Manual.
6. All Company operated Aerial Lifts shall be equipped with a reverse signal alarm audible above the surrounding noise level. Backing operations shall only be performed with a ground level signal person.
7. SAFE OPERATING PRACTICES
8. All employees must wear hard hat, safety glasses, and a high visibility vest during aerial operations.
9. Employees shall always stand firmly on the floor of the basket and shall not sit or climb on the edge of the basket or use planks, ladders, or other devices for a work position.
10. Approved fall protection shall be worn and a lanyard attached to the boom or basket when working from an aerial lift.
11. When operating around lines rated at 50kV or below, a 10’ minimum operating clearance shall be maintained between the lines and any part of the Aerial Lift or load.
12. Boom and basket load limits specified by the manufacturer shall not be exceeded.
13. EMPLOYEE TRAINING
14. All Aerial Lift operators must be trained in accordance with the manufacturer’s operating and maintenance manual, the user’s work instructions, and the requirements listed in this policy before operating. Training will also cover the understanding when fall protection is required, the correct procedures for maintaining, using, and inspecting fall protection systems and the proper means of controlling the work area around the equipment.
15. The HSE Manager will maintain a written record of all training conducted by qualified 3rd Party vendors including the name or other identify of the employee trained and the name & signature of the person conducting the training. Retraining is required when:

* Changes in the workplace render previous training obsolete;
* Changes in the type of fall protection and ladder safety or equipment renders training obsolete;
* Inadequacies in the employee’s knowledge or use of fall protection equipment indicate that the employee has not retained proper understanding or skill; or
* Changes in codes and/or regulations render previous training obsolete.

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| **Reviewed and Approved** |
| Quality Manager or President |  |  |
|  | Date |